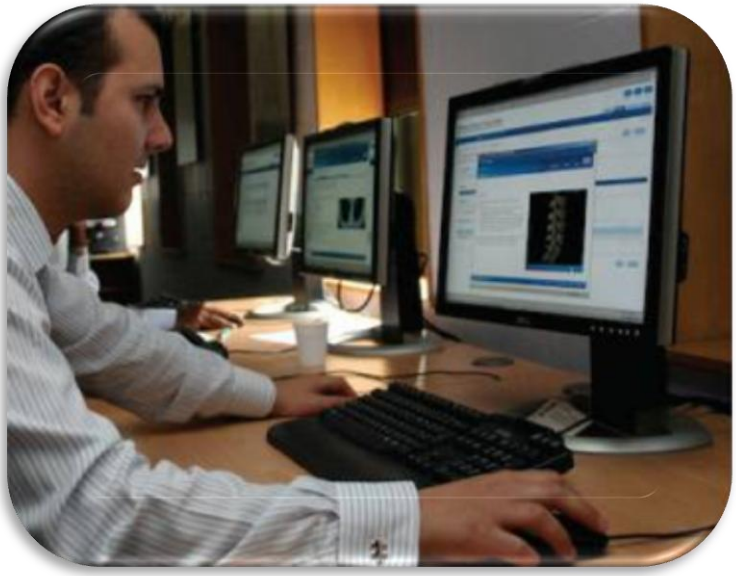
e-LfH Learner User Guide NLMS

for content delivered via the National Learning Management System (NLMS)



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1. Introduction

e-Learning for Healthcare (e-LfH) is a Department of Health (DH) programme in partnership with professional bodies and the NHS to deliver e-learning solutions to the healthcare workforce in the United Kingdom.

This guide is designed to help users make the most of our e-learning products that are being delivered via the National Learning Management System (NLMS).

2. e-LfH e-Learning Sessions

e-LfH sessions consist of a number of pages, with different types of content, which may include some or all of the following:

- Text
- Still images
- Movies
- Animations
- Hot links
- External documents and web links
- Downloadable content
- Interactions
    - True/false questions
    - Multiple choice questions
    - Drag and drops
    - Image hot spots
    - Free text questions

The various interactions are there to help you learn. Studies have shown that encouraging reflection through the use of interactive exercises improves the learner's retention of information. By attempting the interactions, you will maximise the effectiveness of the learning materials. Also, key information is provided in the feedback section for some interactions.

3. Navigating through e-LfH Sessions

To move through a session:

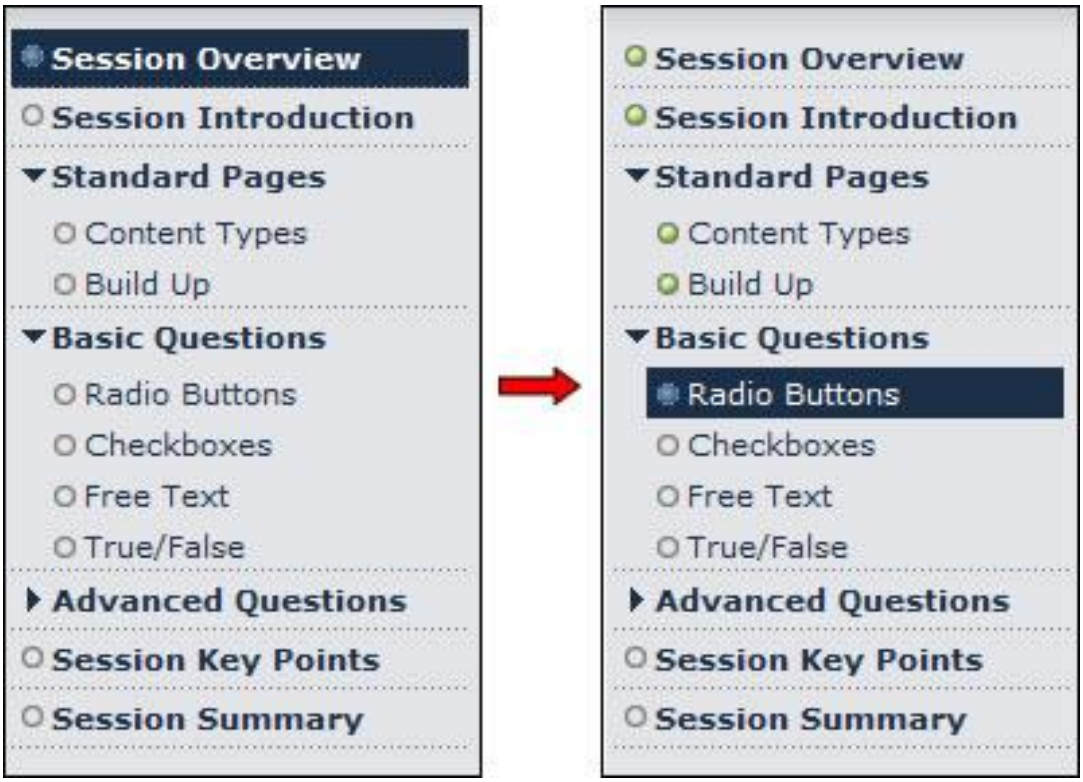
1. *Use the **next** and **previous** buttons to move sequentially through the session.*
2. *A static session menu at the left of the screen means you can see your progress through the session at all times. Using the menu, you can also skip direct to any page in the session and visited links show you where you have already been in the session (a green bullet marks visited pages – see below).*

Click on a particular page title to go to that page.

Depending on your project, your sessions will either have an **X** or a **Home** button on the right hand side of the top toolbar. **Click this button to exit the session. Do not use the buttons in your browser's toolbar as this may result in your progress not being tracked.**

Shown below are two examples of the menu.

Note the blue bullet indicating your current position on both examples and the green bullets denoting pages you have already visited on the example on the right.



4. Further Assistance

If you cannot find the help you require within this document, you should contact your local **Training and Development Administrator**.

Further user guides for gaining access to the e-learning sessions are available from the NLMS Knowledge Base Archive (KBase).